



every day makes a difference

## St Ann's Hospice Trading Co Ltd

St Ann's Road North, Heald Green, Cheadle, Cheshire SK8 3SZ

Tel: 0161 477 7833

Company No. 2538527

# giftaid it Declaration Form (SAHTC)

The Government's Gift Aid scheme allows us to reclaim the tax on your donations to the hospice - including on money raised from items we collect from you. If you are a UK taxpayer, by completing the form below we can claim Gift Aid on your donations, which will increase their value by 25% – **and it won't cost you anything.**

### By completing and signing the form below, I confirm that:

- I wish St Ann's Hospice Trading Company Ltd. (SAHTC) to attempt to sell the goods on my behalf and that 2% (plus VAT) of the sale will be paid to SAHTC by way of commission.
- I own all items donated for sale and that they were obtained in a legal manner.
- I will be contacted by SAHTC once items are sold confirming my consent that proceeds of the sale can be donated to St Ann's Hospice. This is a HMRC requirement we must follow for the claim to be valid.
- I allow SAHTC to sell the items in whatever manner it decides in order to maximise the value of the sale and to allow SAHTC to dispose of those items which in SAHTC'S opinion have no saleable value.
- I want to Gift Aid my current donation and any donations I may make in the future or have made in the past 4 years to St Ann's Hospice.
- I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.
- I understand the charity will reclaim 25p on every £1 that I give.
- I will notify SAHTC of any change in my details and/ or tax details.

### For completion by donor: (PLEASE PRINT IN BLOCK CAPITALS)

Title \_\_\_\_\_ First Name \_\_\_\_\_ Middle initial \_\_\_\_\_

Surname \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / 20 \_\_\_\_\_

### Keeping in touch.

We couldn't continue to provide excellent care to our patients and their loved ones and carers without your support. Thank you so much - every donation really does make a difference.

We'd like to keep in touch with you to tell you about our news, events, activities and how your donations are helping the hospice. Please tell us how you would like us to contact you in the future (please tick all that apply)

Email  Yes  No Post  Yes  No Phone  Yes  No Text  Yes  No

If, at any point, you wish to change the way we communicate with you, then please let us know by visiting [www.sah.org.uk/mypreferences](http://www.sah.org.uk/mypreferences), calling us on 0161 498 3631, emailing us on [enquiries@sah.org.uk](mailto:enquiries@sah.org.uk) or writing to us at **Fundraising Office, St Ann's Hospice, St Ann's Road North, Heald Green, Cheadle, Cheshire, SK8 3SZ.**

St Ann's is an ethical organisation, and we will treat your personal information in accordance with the Data Protection Act, its replacement the General Data Protection Regulation (GDPR) and all future amendments to the legislation. For more information, you can view our Privacy Policy at [www.sah.org.uk/privacy-policy](http://www.sah.org.uk/privacy-policy)

### Shop use only:

Donor ID number \_\_\_\_\_ Shop Name: \_\_\_\_\_

Entered on System by: \_\_\_\_\_ Date: \_\_\_\_\_

### Office use only:

Form checked by: \_\_\_\_\_ Date: \_\_\_\_\_

Welcome letter: \_\_\_\_\_

ISSUE DATE: MAY 2018 TRADING COMPANY