

Volunteering Role Profile

Title of Volunteering Role:

The Being You Centre Volunteer Driver

Reports to:

BYC Team Leader or person in charge in their absence

Volunteering Hours:

Various short hours within the time range 09:00-16:00 Monday to Friday, including short notice requests.

Group sessions and individual appointments will be for a maximum of 2 hours.

Department and Location of Volunteering Role:

Being You Centre (BYC) Heald Green or Little Hulton

Purpose of Volunteering Role:

Transportation of patients who have no alternative means of transport to and from the Hospice Being You Centre.

The Being You Centre Volunteer Driver will role model our core values...

People
matter

Lead and
learn

Brave and
bold

Together we
are stronger

St Ann's Hospice, St Ann's Road North, Heald Green, Cheadle, Cheshire SK8 3SZ

☎ 0161 437 8136 🌐 www.sah.org.uk 📘 /StAnnsHospice 🐦 @StAnnsHospice 📷 @StAnnsHospice

Registered charity number 258085

Tasks & Activities to be undertaken:

- ✓ Transport patients safely from their place of residence to and from the Hospice Being You Centre
- ✓ Any other duties reasonably assigned by your line manager
- ✓ Appropriate escalation where necessary to the relevant staff members
- ✓ Safeguard patient and Visitor confidentiality at all times including adherence to Data Protection Act following GDPR
- ✓ Have the ability to adapt your approach and communication techniques to meet patient's specific needs.
- ✓ Ensure our values are followed at all times

Qualifications/Skills/Experience

Essential

- ✓ The confidence to escalate any changes to patients to the appropriate BYC staff
- ✓ Understanding the effects that working with people who are living with a life limiting condition can have on your own wellbeing
- ✓ Access to a vehicle appropriate for patient transfers
- ✓ Good communication skills
- ✓ Reliable and flexible
- ✓ Full UK Driving License
- ✓ Valid insurance including acknowledgement from the insurer to state they have been advised of driving for the hospice in a voluntary capacity
- ✓ Ability to provide minimal physical assistance and verbal prompts to patients
- ✓ Ability to lift, e.g. a wheelchair, mobility aids, oxygen cylinder into and out of a vehicle
- ✓ A sensitive and understanding attitude when dealing with patients/relatives
- ✓ Ability to risk assess each trip and proactively seek advice from clinical staff where appropriate

Training & Support Provided:

- ✓ Hospice Induction
- ✓ IT and digital skills training as required
- ✓ Current infection control procedures
- ✓ Mandatory training as specified for the role
- ✓ Basic moving and handling training
- ✓ Role specific training
- ✓ Transporting patients on Oxygen Training

St Ann's Hospice is committed to safeguarding and promoting the welfare of adults at risk and children.

Issue Date Mar 22, Review Date Mar 25



St Ann's Hospice, St Ann's Road North, Heald Green, Cheadle, Cheshire SK8 3SZ

☎ 0161 437 8136

🌐 www.sah.org.uk

📘 /StAnnsHospice

🐦 @StAnnsHospice

📷 @StAnnsHospice

Registered charity number 258085



St Ann's Hospice, St Ann's Road North, Heald Green, Cheadle, Cheshire SK8 3SZ

☎ 0161 437 8136

🌐 www.sah.org.uk

📘 /StAnnsHospice

🐦 @StAnnsHospice

📷 @StAnnsHospice

Registered charity number 258085