

Working for St Ann's

We're proud to care
We're proud to work together
We're proud to make a difference



At St Ann's, there's one thing that motivates us, and that's providing excellent care and support to those living with or affected by life-limiting illnesses.

We're continuously developing our plans for delivering world-class, innovative care and to ensure St Ann's is in the best shape possible for future generations.

You'll be challenged, inspired and empowered to help us achieve our purpose and to play your part in making a difference.

All of our team members will role model our core values...

People matter

People are at the centre of everything we do. We treat each other, and ourselves, with kindness and compassion. We value and celebrate diversity; recognising everyone as an individual.



Brave and bold

We want to grow for the future, not settle. We're not afraid to do things differently, get creative, challenge ourselves and the status quo. We're ambitious in our aims, accountable for our actions and learn from our experiences and successes.



Lead and learn

We're experts in what we do, and we don't stop there. We're always learning; informing and shaping the sectors we're in through education, training and research. We lead by example; sharing best practice, advancing in our fields and pioneering new approaches.



Together we are stronger

Together, we're stronger and have a bigger impact than we could have alone. As a charity, we work in collaboration with supporters, partners and the communities around us. We think beyond traditional boundaries to make sure we're here for our communities for years to come.



Job Role Profile

Head of Digital & Enterprise Architecture

Salary

Hospice Band 8a
£50,952 – £57,349

Location

Cross Site - Heald Green & Little Hulton

Responsible for

IT and Information Governance

Responsible to

Director of Clinical Services (SIRO)

Core Purpose

To oversee all hospice digital services, encompassing strategic and operational IT, information services, business intelligence, information governance, and data quality.

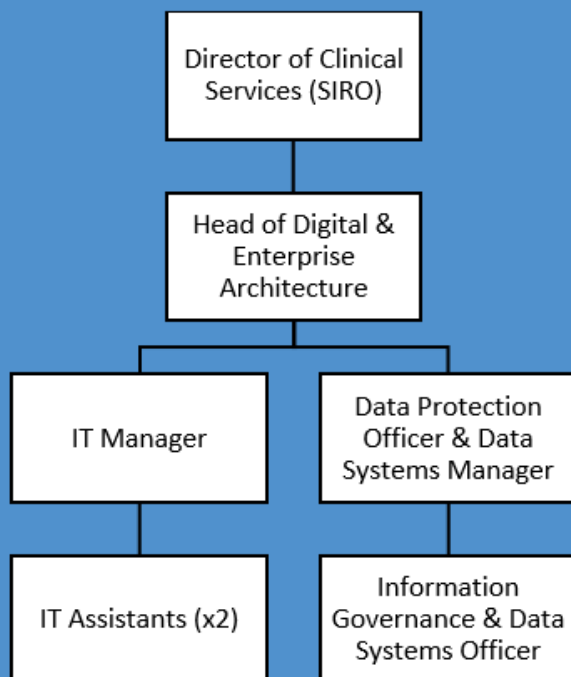
Job summary

The Head of Digital & Enterprise Architecture is a pivotal leadership role responsible for driving digital transformation at the hospice.

This position involves developing, implementing, and managing a comprehensive digital strategy aligned with organisational values and strategic aims.

The postholder will take strategic ownership and will oversee the technology infrastructure, lead digital health solutions, ensure cybersecurity and data protection measures, and spearhead a cultural shift towards embracing digital and improved digital literacy in the workforce.

The role requires effective collaboration with internal and external stakeholders, including leadership and line management responsibilities.



Responsibilities

The Head of Digital & Enterprise Architecture will:

- ✓ Develop and manage a comprehensive digital strategy aligned with organisational values
- ✓ Build strong internal and external relationships for collaboration on digital initiatives including partners across the GM system and national stakeholders
- ✓ Foster innovation and ensure continuous improvement in digital health solutions
- ✓ Collaborate with clinical teams to enhance patient outcomes through digital health solutions
- ✓ Oversee the design and maintenance of a secure technology infrastructure
- ✓ Stay informed about technological advancements and recommend new technologies
- ✓ Work closely with the IT Manager and Data Protection Officer for compliance and cybersecurity
- ✓ Effectively manage IT and IG risks, issues, assumptions and dependencies, ensuring that corrective action is taken where necessary, and that appropriate escalation and approval processes are in place and enforced.
- ✓ Develop and deliver identified business change and transformation projects and programmes, ensuring a robust governance structure and framework is in place to support such projects and programmes and that this meets hospice board assurance and control requirements.
- ✓ Support change management for digital transformation and drive a cultural shift towards digital literacy
- ✓ Facilitate seamless integration of digital solutions across departments
- ✓ Actively seek and promote innovative digital solutions and industry best practices
- ✓ Define and track key performance indicators (KPIs) for digital transformation success
- ✓ Stay informed about regulatory changes and ensure continuous compliance
- ✓ Establish collaborations with external organisations, vendors and partners
- ✓ Demonstrate commitment to continual improvement and effectively communicate achievements

Requirements

The Head of Digital & Enterprise Architecture will have:

- ✓ A minimum of Masters level studies or equivalent level experience
- ✓ A registered project management qualification (e.g. PRINCE II – Practitioner Level)
- ✓ Experience as a digital leader in a complex organisation
- ✓ A track record of continuous development

Desirable

- ✓ Substantial experience in a senior digital role within healthcare

The Head of Digital & Enterprise Architecture will have:

- ✓ Knowledge of architectural design and strategic planning skills.
- ✓ Strong organisation and planning skills
- ✓ Proven problem-solving and analytical skills
- ✓ Leadership Management skills
- ✓ Evidence of developing teams/others
- ✓ Ability to engage, influence and persuade a broad range of individuals and professional groups at all levels of seniority
- ✓ Experience of managing resources and budgets
- ✓ Demonstrable track record in delivering complex targets and objectives to tight deadlines
- ✓ Experience of implementing technology and managerial tools, techniques and models for reporting, capacity planning, and prioritization
- ✓ The ability to work on own initiative and organise workload, allocating work as necessary, working to tight and often changing and competing deadlines
- ✓ Clear evidence that project management within a complex organisation has been implemented successfully
- ✓ The ability to demonstrate the hospice's values and leadership behaviours

It is desirable that the Head of Digital & Enterprise Architecture will have:

- ✓ Knowledge of healthcare information systems and advanced technology
- ✓ Familiarity with NHS policies and procedures, and data protection regulations
- ✓ In-depth knowledge of security issues, data standards, and strategic informatics agendas

Any post holder within the organisation will be expected to undertake safeguarding training appropriate to their role and adhere to safeguarding policies and procedures. All staff must work in accordance with their statutory roles and responsibilities in relation to safeguarding in accordance with the Working Together to Safeguarding Children 2018, The Care Act 2014, and Prevent Duty 2015.

Terms and conditions for the Head of Digital & Enterprise Architecture

Contract

Permanent

Work Pattern

37.5 hours over 5 days per week. Monday - Friday

Location

Cross Site - Heald Green & Little Hulton

Free Parking

Free parking at Heald Green and Little Hulton

Holiday

35 days, increasing to 37 days after 5 years' service and 41 days after 10 years' service (pro rata, inclusive of bank holidays). In addition staff are able to buy up to 1 weeks' holiday per year via salary sacrifice, pro rata.

Pension

Contributory Stakeholder pension in which we match up to 7% of your gross salary. Or the ability to continue with a previously held NHS pension (subject to making contribution's into the scheme in the previous 12 months).

Life Cover

All staff in the Scottish Widows Pension scheme (with the exception of bank staff) are provided with life cover of three times their basic salary in the event of their death whilst employed by St Ann's Hospice.

Health Cash Plan

We offer access to an employee paid health cash plan. That allows employees to spread the cost of health expenses including dental, optical, physiotherapy and more.

Employee Assistance Programme

Employees can access telephone and online counselling 24 hours a day. Face to face counselling is also available and support on issues including debt, employment law, benefits and housing.

Probation

Six months.

Notice

Twelve weeks.



St Ann's Hospice, St Ann's Road North, Heald Green, Cheadle, Cheshire SK8 3SZ

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Registered charity number 258085